

THE CITY OF GRANDE PRAIRIE ARTS DEVELOPMENT FUND INDIVIDUAL PROJECT FUNDING APPLICATION

Individual project funding applications will be considered every year as funds allow. The deadline for receipt of individual project funding applications is March 1st and October 1st of each year. Individuals / groups can only receive individual project funding every other year. Applicants will be notified following the Committee's decision. The Committee's decision will be final; grants could be conditional. **Applicants are advised that if successful here, their request will not be considered under any other grant process administered by the City.**

CRITERIA AND GUIDELINES

1. One application is required per project.
2. A current resume / cv / portfolio must be included with the application.
3. Individual, artist or group must be based in the community or immediate area.
4. Individuals and groups in the Arts Community must have demonstrated a level of achievement in their discipline.
5. The applicant must demonstrate how the individual or group will attain the next level of artistic development or provide a statement of expected results.
6. Individual project funding can only be received by a group or individual every other year.
7. Wherever possible, recipients are requested to acknowledge funding received from the City of Grande Prairie Arts Development Fund in related advertising or promotional materials.

REPORTING REQUIREMENTS

1. In order to be eligible for further funding, applicants must report how the Arts Development - Individual Project Funding was spent within 60 (sixty) days of completion.
2. Unexpended funds must be returned to the City of Grande Prairie.
3. A financial report showing overall actual expenditures and disposition of the grant is required.
4. A description of the outcome and an evaluation of the success of the program in relation to its original objectives is required.



ARTS DEVELOPMENT INDIVIDUAL PROJECT FUNDING APPLICATION

Applicant's Information: Fields that have an asterisk (*) must be provided or your application will be considered incomplete and may not be eligible for review.

* NAME OF APPLICANT:

* APPLICANT'S PHONE:

* APPLICANT'S EMAIL:

* APPLICANT'S MAILING ADDRESS:

* CITY:

* POSTAL CODE:

* NAME OF PROJECT:

* AMOUNT REQUESTED :

NAME OF GROUP (IF APPLICABLE):

APPLICATION QUESTIONS

1. Have you or your group ever received Arts Development - Individual Project Funding before? Yes No
2. If so, when did you or your group receive funding and for what purpose?
3. What do you hope to accomplish with this project?
4. Where will your project take place?
5. How will this project take you to the next level of development?



6. How will your project contribute to the cultural betterment of the community?

7. Are you or your group partnering with anyone else for this project?

8. What are you or your group's objectives?

9. How will you or your group attain the remainder of the funding?



- **Deadline for submissions: March 1st and October 1st of each year as funds allow. Any funds not allocated on the first deadline will be available for the second. Applications must be received on or before the application deadline or they cannot be considered.**
- **A Statement of Accountability report is required within (60) days of completion of the project. Please note that failure to provide accountability information may jeopardize the opportunity for any further funding.**
- Once you click on the **SUBMIT FORM** button you can attach the required documents for the Arts Development - Individual Project Funding forms via email.

SUBMIT COMPLETED APPLICATION FORM WITH REQUIRED ATTACHMENTS TO:

The Arts Development Committee

artsdevelopment@cityofgp.com

Important: If you don't receive a confirmation email when you submit your application online, please contact the Culture and Heritage Department directly by phone at (780) 830-7090.