

Description

This form is to be completed and submitted when applying for the Downtown Incentives Program Façade Improvement Grant.

The Façade Improvement Grant offers up to \$50,000 in funding to downtown building owners and tenants making improvements to the fronts of their buildings. As of November 2, 2020, Council approved reopening applications for the Façade Improvement Grant under the Downtown Incentives Policy and expanded eligibility to include back alley improvements for businesses directly impacted by Phase Four Downtown Rehabilitation and Streetscape Project construction.

Fees and Timelines

Applications are open until the end of the year, or until funding runs out.

Quote Requirements

Applications must include two independent quotes for each project element. Please complete the table according to the quotes you have provided with your application. These may be comprehensive, capturing the entire project from a general contractor or broken out into specific elements such as lighting or landscaping. Quotes should be included exclusive of GST. The maximum eligible grant amount will be calculated based on the combined total of the lowest quotes from each element category.

Submission Information

Completed applications should be submitted to the program coordinator downtownincentives@cityofgp.com.

Any inquiries can also be made to the program coordinator at downtownincentives@cityofgp.com.

FOIP Act Policy

This information is being collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act, RSA 2000, c. F-25, as amended from time to time, and will be used to administer the applications brought forward for consideration for the Downtown Incentives Program Façade Improvement Grant. Basic information such as your business name may be used in materials that may either be distributed to the public or posted on our social media pages for promotional purposes. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act (FOIP Act). If you have any questions about the collection, use or disclosure of this information, contact the Manager, Economic Development at **780-357-4969** or ecdevinfo@cityofgp.com.

Clear Form

Print Form

General Information

Applicant Name

Date

Company Name

Mailing Address

Phone

Email

Address of Proposed Project

Proposed Start Date

Estimated Completion Date

Estimated Total Cost of Project

Design Goals

Check off each of the Design Goals that your proposed project achieves. A minimum of five selections are required. Please refer to the Downtown Incentives Program Guidelines for details and examples for each of the Design Goals.

Pedestrian Realm

- Building has a Connection to the Pedestrian Realm
- Human Scale Design
- Accessibility
- Greenery

Public Safety

- Natural Surveillance
- Lighting
- Territoriality

Winter Conditions

- Maximizes Sun Exposure
- Provides Protection from Wind and Snow
- Provides Landscaping that has Colour and Texture in the Winter
- Uses Slip-Resistant Materials

Innovative and Artistic Design

- Features Unique Architectural Elements
- Utilizes Sustainable Building Design
- Incorporates Texture, Pattern, Shapes, Colours & Materials to Create a Unique Design
- Features a Public Art Element

Clear Form

Print Form

Project Description

Provide a brief description of the proposed project:

Provide a description of how the project achieves the Design Goals that you selected:

Goal 1:

Goal 2:

Goal 3:

Clear Form

Print Form

Goal 4:

Goal 5:

Breakdown of Costs

Element Description	Provider 1	Quote 1	Provider 2	Quote 2
Combined Total of All Lowest Quotes				
Maximum Eligible Grant				

NOTE: If more room is required, attach an additional page to application submission email.

Clear Form

Print Form

Application Checklist

In order for your application to be deemed complete you must submit the following:

- Completed Application Form**
- Preconstruction Photos** – Photos shall show the current site and its context including adjacent structures, roadways, sidewalks, and landscaping.
- Project Drawings** – Drawings should show the proposed design. Construction drawings are acceptable.
- Project Quotes** – Two quotes from separate contractors that indicate the Hard Costs of the project, including materials and labour.

NOTE: Reimbursement will be based on actual project costs

Applicant Declaration

I understand that my submission of an application does not constitute a guarantee for funding under the Façade Improvement Grant Program. I certify that all information is true and accurate to the best of my knowledge, and if approved, work will be completed in accordance with the terms and conditions of the Reimbursement Agreement entered into with the City of Grande Prairie.

Applicant Signature

Date

Applicant Name

Authorization for Agent of the Property Owner (Complete only if applicant is not the registered Property Owner)

I/we, _____, the owner(s) of the subject property hereby authorize _____ to act on my/our behalf with respect to the application.

Owner Signature

Date

Witness

Owner Signature

Date

Witness

Owner Signature

Date

Witness

Owner Signature

Date

Witness

For Office Use Only

Date/ Time Received

Application Complete

Yes

No

Details

Date of Application Review

Amount of Grant

Decision

Approve

Approve with Conditions

Refuse