

Date:

Project #

City of Grande Prairie

P.O. Bag 4000

Grande Prairie, AB. T8V 6V3

Attn: Project Engineer/Technologist in charge of Alignment Approval

RE: ***Insert short title of what work is being proposed*** _____

Customer: ***Insert name of Utility company***

Location: ***Insert location utility work is proposed for***

Kindly be advised that *Type in name of utility company* is proposing the *Type in the work being proposed* as described on the attached plan.

Should you have any concerns or comments regarding these new facilities or have any road widening plans for the area in question, please advise by returning one copy of this form within 15 working days.

Thank you for your co-operation

Yours truly

Type in name of Company

Type in Contact information

/attachment