

**COMMERCIAL / INDUSTRIAL / MULTI-FAMILY DRIVEWAY REQUEST APPLICATION**

Application Date: _____	Development Permit No.: _____	v.19.3
Municipal Address: _____		
Legal Description: Lot: _____ Block: _____ Plan: _____		

**Applicant's Information:**

Name: \_\_\_\_\_ Phone (Daytime): \_\_\_\_\_ Phone (Cell): \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Contact Person: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Property Owner Information:**

Same as Above

Different from Above: (please fill the following information)

Name: \_\_\_\_\_ Phone (Daytime): \_\_\_\_\_ Phone (Cell): \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Contact Person: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Submission Requirements:**

To widen your driveway or create a new driveway for your commercial/industrial/multi-family building, please submit engineering drawings showing:

1. Location of the proposed driveway/widening
2. Driveway dimensions and curb return radius:

Current driveway width: \_\_\_\_\_ Proposed driveway width: \_\_\_\_\_

3. Surface hardware and dimensions to driveway
4. Authorization form
  - If your name is not listed on the property's land title, you are required to complete the authorization form and obtain signature from the property owner.

**Commercial / Industrial / Multi-Family Driveway Crossing Permit:**

For Fee schedule, please refer to [Bylaw C-1395 Fees and Charges](#). This permit should be obtained by the contractor performing the work, with proof of a minimum \$2 million liability insurance coverage; additional securities will also be required. The permit will be valid for one year from the approval date; once expired, applicants must submit a new request application.

For additional information, or if you have any questions, please contact Engineering Services at 780-538-0417 or email us at [eng\\_permits@cityofgp.com](mailto:eng_permits@cityofgp.com).

NOTE: This information is being collected under the authority of the City of Grande Prairie Land Use Bylaw and will be used to process the application. The information is protected by the provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection of information please contact the City of Grande Prairie's F.O.I.P. Coordinator at 780-538-0300.