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## INSTRUCTIONS: HOT TUB/SWIMMING POOL APPLICATION

**All drawings must be submitted in ink. Pencil drawings will not be accepted.**

### Submission Requirements

A completed Hot Tub/ Swimming Pool package which includes:

- 1. A Residential Building Permit Application and**
- 2. Manufacturer Specifications**

**Please Note:** You **will** also need the following permit:

- a. Electrical Permit

If you are applying for an in ground swimming pool please call our office at 780-538-0421 and ask to speak with a Building Safety Codes Officer.

### Inspection Requirements:

By law, we must inspect the construction work at various stages:

1. Building
  - a. After all work is complete (final inspection).
2. Electrical
  - a. After all “rough-in” work is completed.
  - b. After work is complete (final inspection).