

INSTRUCTIONS: MANUFACTURED HOME BUILDING APPLICATION

All drawings must be submitted in ink. Pencil drawings will not be accepted.

Submission Requirements:

A completed Manufactured Home Building package which includes:

- 1. A Permit Application and a Development Permit Application** (if required)
- 2. A SITE PLAN DRAWING** of the proposed work with the following information:
 - A.** A copy of your **SITE PLAN** with the proposed development **drawn** in its proposed location and the following measurements indicated:
 - B.** Dimensions of the proposed building (overall footprint expressed in square feet/meters)
 - C.** Distance from the edge of proposed building to property lines
 - D.** Property dimensions
 - E.** Site plan to be scaled no less than 1:100. This must be designed and prepared by a surveyor, engineer or architect.
- 3. One set of building plans.** Plans shall conform to the Alberta Building Code (latest edition). Plans may be submitted online to inspections@cityofgp.com. Plans MUST indicate;
 1. AMA OR CSA # (most often located inside electrical panel)
 2. Engineered screw piling detail, placement and diameter of proposed pilings.
 3. When using wood blockings we require construction details showing placement, how wide and how tall.
 4. Floor Plan (Indicating kitchen, bedroom, bathroom etc. layout)

Please Note: You are only applying for a Building Permit. You **WILL NEED** the following permits.

You may apply on this same permit application form if you are the homeowner on title.

The responsibilities lies with the Builder to ensure adequate permits are acquired:

- a. Electrical Permit
- b. Plumbing Permit
- c. Gas Permit

Inspection Requirements:

By law, we must inspect the construction work at various stages:

1. Building
 - a. After all work is complete (final inspection).
2. Electrical
 - a. After all work is complete.
3. Plumbing
 - a. After all work is complete.
4. Gas
 - a. After all work is complete.