

Clear Form

Print Form

New Application

Resident – Commercial / Industrial / Institutional

Resident – Home Occupation

Non-Resident

Renewal – Business Licence No.

LC _____

Business Information

Legal/Corporate Name

If you do not have a Registered Corporation, please enter your first and last name.

Operating /Trade Name

(If applicable)

Business Activity Description

NAICS Code (5-Digit Code)

The City of Grande Prairie classifies businesses by the North American Industry Classification System (NAICS). Leave this section blank if you are unsure of your code.

Phone

Business Email

No. of Full-Time Employees

No. of Part-Time Employees

Approx. sq. ft. of Business Premise

Franchise Business

Yes No

Physical Business Address (PO Boxes will not be accepted)

Street Address

City

Province/State

Postal/Zip Code

Country

Business Mailing Address

Same as physical address

Street Address

City

Province/State

Postal/Zip Code

Country

Lease/Rent Business Premise or Own Business Premise

Contact Information

Owner Name

Street Address

City

Province/State

Postal/Zip Code

Country

Email

Phone

Main Contact Name

(If different from Owner)

Position

Phone

Email

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Provincial Licensing

If your business requires to have a provincial licence, please provide a copy of the valid provincial licence.

Licence No.

I hereby certify that the above information is true and properly sets out the business which is presently carried on by the applicant, owner, or operator. Approval of this Business Licence does not exempt the applicant from obtaining necessary permits required through Municipal Bylaws, Federal and Provincial Statutory Regulations.

Applicant Name

Position

Applicant Signature

Date

NOTE: By typing your name into the signature box below (or by signing a printed version of this application), you agree that all information submitted on this declaration is true and accurate.

This information is being collected under the authority of the City of Grande Prairie Business Licence Bylaw and will be used to process this application, and develop industry statistics for economic development. The information is protected by the provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection of information, please contact the City of Grande Prairie FOIP Coordinator at 780-538-0300.

Email Application

blicensing@cityofgp.com

Mailing Address

PO Bag 4000, Grande Prairie, Alberta T8V 6V3