



City of Grande Prairie
Program Enrolment Form

PARTICIPANT INFORMATION \*\*one form per participant

Child's Full Legal Name: Primary Language:
Date of Birth: (MM/DD/YYYY) Age: Gender: M / F
Child's Home Address: (Legal description)

ALLERGIES/MEDICAL CONDITIONS:
SPECIAL CONCERNS (Behaviours, tubes in ears, fears etc.):

PRIMARY PARENT/LEGAL GUARDIAN INFORMATION: \*Required Information (enter N/A if not applicable)
\*Legal Full Name: \*Phone Numbers:
Occupation: Workplace: \*1st contact:
\*E-mail address: \*2nd contact:
\*Home Address:

SECONDARY PARENT/LEGAL GUARDIAN INFORMATION: \*Required Information (enter N/A if not applicable)
\*Legal Full Name: \*Phone Numbers:
Occupation: Workplace: \*1st contact:
\*E-mail address: \*2nd contact:
\*Home Address:

EMERGENCY CONTACT: \*Required Information (enter N/A if not applicable)
\*Legal Full Name: \*Phone Numbers:
Occupation: Workplace: \*1st contact:
\*E-mail address: \*2nd contact:
\*Relationship to participant:

Informed Consent: (\*for those under 18 years of age)

I, declare that my child, intends to use some or all of the activities, facilities, programs and services offered by the City of Grande Prairie and I understand that each person, my child included, have different capacities for participating in such activities, facilities, programs and services. I am aware that all activities, services and programs offered are either educational, recreational or self-directed in nature. I assume full responsibility before, during and after participation to instruct my child on the choices available to him/her, relative to the risks to be undertaken, information or instructions available.

I understand that part of the risk involved in undertaking any activity or program is relative to one's own state of fitness or health (physical, mental or emotional) and the awareness, care and skill with which my child conducts themselves in that activity or program. I acknowledge that my child's choice to participate in any activity, service and program of the City of Grande Prairie brings with it the awareness, care and skill that my child possesses and uses. In addition, I understand that I am free to withdraw my child from, reduce or modify involvement in any program, activity and I realize that I should do so upon recognition of any signs of transient light headedness, fainting, chest discomfort, leg cramps, nausea, etc.

In addition, I acknowledge that I have inquired about that nature of any activity, program or services that I am not completely familiar with and I have been informed of any inherent risks.

Parent/Guardian Signature:

**PARENT INFORMATION GUIDELINES:** The parent information guidelines provide important information on the operation of City programs. We require parents/guardians to read the handbook and to let us know if there are any questions or concerns regarding our program, policies and guidelines.

I agree to read/review the Parent Handbook & abide by the City of Grande Prairie's children's programs expectations for the safety of the children enrolled and program operations.

Parent/Legal Guardian Signature: \_\_\_\_\_

**EMERGENCY TRANSPORT AND TREATMENT RELEASE:** Emergencies may occur very suddenly and require urgent treatment. In some instances, it may be in the child's best interest to be transported to a hospital or treated prior to contact with the parent/guardian as per the Emergency Contact information. I therefore give consent for my child to be transported by ambulance and receive emergency care including first aid, to be treated by any licensed physician, surgeon or hospital staff and to secure proper treatment at my expense when an emergency occurs:

Circle: Yes / No

Parent/Legal Guardian Signature: \_\_\_\_\_

**TRANSPORTATION RELEASE:**

The City of Grande Prairie strives to ensure your child's safety for the duration of the recreation program hours. To ensure the safety and appropriate supervision of participants, parents/guardians are required to sign their child IN and OUT of City of Grande Prairie recreation programs.

I understand my child must be signed IN and OUT of City of Grande Prairie recreation programs.

Parent/Guardian Signature: \_\_\_\_\_

- ✓ I give consent for my child to use all facilities of the program location as described in the program's information sheet. **Yes / No**
- ✓ I give consent for my child to play on the playground areas and surroundings of the City of Grande Prairie recreation program location. **Yes / No**
- ✓ I give consent for my child to participate in activities off site of the summer camp program location with the understanding that I will be informed of any off site activities planned for the week/day my child is in summer day camp **Yes / No**
- ✓ I give consent for my child to walk or use public transit to the field trip site as described. **Yes / No**

**FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (FOIP) Collection of personal information (FOIP)**

The information collected on the Enrolment form is personal information as referred to in the FOIP Act. It is collected as per the Child Care Act and Section 33 (c) of the FOIP Act. The City of Grande Prairie believes this information is necessary and related to our obligations to provide children with a recreation program that meets their needs and the provision of a safe and secure environment. FOIP recognizes that work produced by children at the City of Grande Prairie programs/camps is the property of the child.

The information is used only for the intent it is collected or for a consistent purpose. The information is only kept for the length of time necessary to fulfill the purpose for which it was collected. If you have any questions about the collection of this information, you may contact the City of Grande Prairie FOIP Coordinator at 780-538-0300. *(Please circle your response and sign below)*

- ✓ The use of the child's name, photos, videos and comments in the City of Grande Prairie calendar, newsletters, website pages and other media publications. **Yes / No**
- ✓ The use of child's name on sign in/out sheets, group lists or other awards within City of Grande Prairie Programs. **Yes / No**
- ✓ The use of child's name, related contact information and telephone number for absenteeism verification. **Yes / No**
- ✓ There are occasions at programs/camps where it is advantageous to record, display or reproduce child's work or photos, such as recording children's oral group presentations, or photos for educational or promotional reasons. (e.g.: City web page, Facebook, brochures) **Yes / No**
- ✓ The taking of individual, class, groups or photos for City of Grande Prairie purposes. **Yes / No**
- ✓ The use of the child's name on artwork, material of children, displays at program locations or at city sponsored displays in the community. **Yes / No**
- ✓ I understand that I can withdraw revoke my consent to the uses listed above at any time, in writing, to the Program Supervisor.

Parent Signature: \_\_\_\_\_

City of G.P. Instructor Signature: \_\_\_\_\_