

**CITY OF
GRANDE PRAIRIE**

ADMINISTRATIVE REPORT

TO: Greg Scerbak
City Manager

DATE: August 11, 2014

FROM: Reginald Hammond
Assistant Manager, Finance

SUBJECT: **UNAUDITED FINANCIAL STATEMENTS – June 30, 2014**

RECOMMENDATION

It is recommended that Committee receive for information the unaudited financial statements and schedules for the six month period ended June 30, 2014.

BACKGROUND

The purpose of this report is to present the financial statements and supplementary schedules for the six month period ended June 30, 2014.

The following financial statements and schedules are provided:

- Operating Revenue and Expenditure Summary
- Statement of Financial Position
- Operating Reserves
- Long Term Debt and Debt Servicing
- Travel Expense Reimbursement to Council

ANALYSIS

Operating variances have been reported on Appendix A.

It is anticipated that all other revenues and expenditures will be essentially as per budget.

SUMMARY/CONCLUSION

An operating surplus of \$504,000 is projected for the year ended December 31, 2014. This projected surplus does not include the depreciation expense.

CC: Ken Anderson, CA, MBA
Chief Financial Officer

**City of Grande Prairie
 Summary of All Programs
 For the Period Ending June 30, 2014**

Description	YTD Actual	YTD Budget	Variance	Annual Forecasted Variance
City Manager	733,788	854,561	120,773	192
Community Growth	2,688,432	3,234,513	546,081	338
Community Living	11,308,590	13,038,862	1,730,272	277
Community Safety	22,787,854	21,557,373	-1,230,481	-668
Corporate Services	5,519,725	6,695,132	1,175,407	-214
Fiscal Services	-95,987,323	-94,410,267	1,577,056	579
Total Summary of All Programs	-52,948,934	-49,029,826	3,919,108	504
Depreciation Expense	8,373,165			16,746,329

Note: This report is a net of Revenue and Expenditures.

**THE CITY OF GRANDE PRAIRIE
FINANCIAL STATEMENT HIGHLIGHTS**

**Appendix A
(In Thousands)**

City Manager		192
City Manager salary savings due to restructuring	240	
Human Resources increased support services	-61	
Health & Safety cost savings	13	
Community Growth		338
Strategic Services salary savings	60	
Geographic Information Systems mainly open data revenue impact & required storage equipment	-22	
Planning & Development salary savings due to restructuring & increased application fee revenue	300	
Community Living		277
Custodial Services restructured service model	63	
Community Living salary savings	12	
Community Recreation salary savings	100	
Montrose Cultural Centre increased security contract costs	-31	
Heritage Resources increased salaries	-36	
Culture restructured service model savings to offset MCC & Heritage Res.	76	
Leisure Centre savings due to closure for renovations 500 offset by transfer to Crystal Centre Truss project	13	
Bear Creek Pool savings due to closure in 2014	50	
CSD Building cost savings	30	
Community Safety		-668
RCMP increased searches & certificates and salary savings	196	
Fire Dept mainly overime related to severity of structure fires	-122	
Enforcement Svc increased photo radar revenue	375	
Common Services Admin salary savings	171	
Engineering revenue shortfall	-153	
Snow Removal increased contracted services, salaries & mobile equipment	-994	
Gravel Roads increased chemicals & salts	-28	
Street Cleaning delayed start to the season	21	
Asphalt Roads mainly material costs	-25	
Concrete cost savings	127	
Railway Crossings cost savings	18	
Traffic Signals cost savings	10	
Traffic Signs cost savings	92	
Storm Sewers increased maintenance	-213	
Safety Codes increased contracted services	-143	
Corporate Services		-214
Accounting Services salary savings due to vacancies	130	
Assessment & Taxation salary savings	10	
Service Centre mainly utility savings	20	
Facilities mainly increased costs due to service model changes and increased costs at Eastlink due to expiration of warranty.	-374	
Fiscal Services		579
Other Revenue mainly increased penalties & miscellaneous revenue	579	

**CITY OF GRANDE PRAIRIE
STATEMENT OF FINANCIAL POSITION
June 30, 2014
(THOUSANDS)**

	<u>June 30 2014</u>	<u>DEC 31 2013</u>
FINANCIAL ASSETS		
Cash & Temporary Investments	374,539,979	332,646,758
Taxes & Grants in Lieu of Taxes	33,519,772	3,778,805
Trade & Other Receivables	6,575,303	9,484,146
Agreements Receivable	10,524,066	10,524,066
Land Held for Resale	752,300	752,300
Investments	56,322,506	56,322,506
	<u>482,233,926</u>	<u>413,508,581</u>
FINANCIAL LIABILITIES		
Accounts Payable & Accrued Liab	10,559,993	17,200,758
Due to Aquatera Utilities	0	0
Deferred Revenue	20,955,275	21,204,308
Long-term Debt	132,195,909	135,896,089
	<u>163,711,177</u>	<u>174,301,155</u>
NET FINANCIAL ASSETS	318,522,748	239,207,425
NON FINANCIAL ASSETS		
Inventory for Consumption	619,238	592,863
Prepaid Expenses	721,141	44,020
Tangible Capital Assets	508,042,379	501,909,169
	<u>509,382,758</u>	<u>502,546,053</u>
NET ASSETS	827,905,506	741,753,478
MUNICIPAL EQUITY		
ACCUMULATED SURPLUS	827,905,506	741,753,478

USE THIS FORMAT FOR REPORTING

**CITY OF GRANDE PRAIRIE
OPERATING RESERVES
June 30, 2014**

	BALANCE DEC 31/13	TRANSFER TO RESTRICTED FUND	OTHER ADDITIONS	SUB TOTAL ADDITIONS	REDUCTIONS	BALANCE June 30, 2014
Fleet Management System	10,397,983	43,362	212,500	255,862	0	10,653,845
Winter Stabilization	2,872,851	12,030	0	12,030	0	2,884,881
Cemetery Perpetual Care	1,797,293	7,526	19,100	26,626	0	1,823,919
Public Housing Commission	271,330	1,136	0	1,136	0	272,466
Fire Dept Equipment Replacemen	855,593	3,583	93,361	96,944	0	952,537
RCMP Detachment Reserve	281,763	1,180	0	1,180	0	282,943
Facility Renewal Reserve	7,972,677	33,386	3,570,441	3,603,826	5,098,439	6,478,065
Public Reserve	176,737	740	0	740	0	177,477
Transportation System Levy	9,971,959	41,757	0	41,757	2,800,000	7,213,717
Future Expenditure	8,000,075	22,526	3,190,397	3,212,923	5,409,907	5,803,091
Financial Stabilization	9,180,834	38,445	0	38,445	100,000	9,119,279
Pinnacle Ridge Special Tax	6,157	26	0	26	0	6,183
	\$51,785,252	\$205,697	\$7,085,799	\$7,291,496	\$13,408,346	\$45,668,403

**Long-Term Debt and Debt Servicing
For the Quarter Ended
June 30, 2014**

		<u>Actual</u>
Opening Balance:	March 31, 2014	133,942,986
Less:		
Principal portion of debt payments		-1,747,078
Plus:		
Additional debt taken		0
Ending Balance:	June 30, 2014	<u>132,195,909</u>
Interest paid on Long-Term Debt		<u>1,177,047</u>
April 1, 2014 - June 30, 2014		<u>1,177,047</u>

Contribution Room

Legal Debt Limit:	December 31, 2013	223,851,789
Ending Balance:	June 30, 2014	132,195,909
Remaining Debt Limit		<u>91,655,880</u>

**CITY OF GRANDE PRAIRIE
TRAVEL EXPENSE REIMBURSEMENT TO COUNCIL
AS AT JUNE 30, 2014**

COUNCIL MEMBER	Mandatory and City Business Expenditures	Discretionary Expenditures	Events on Behalf of the Mayor	TOTAL
GIVEN, BILL	6,260.29	3,310.82		9,571.11
CLAYTON, JACKIE	1,694.66	2,305.00		3,999.66
LOGAN, DWIGHT	565.06	1,017.14		1,582.20
MCLEAN, KEVIN	2,451.10	5,029.66	2,010.26	9,491.02
O'TOOLE, KEVIN	3,265.42	6,359.86		9,625.28
RADBOURNE, LORNE	1,755.17	5,028.36		6,783.53
RICE, HELEN	1,863.88	4,719.75		6,583.63
THEISEN, CHRIS	2,578.69	3,197.62		5,776.31
TARRANT, RORY	565.06	2,223.10		2,788.16
	20,999.33	33,191.31	2,010.26	56,200.90

Notes:

Mandatory & City Business column includes travel, subsistence, and accommodations
Discretionary Expenditures column includes per diems & public relations