

**CITY OF
GRANDE PRAIRIE**

ADMINISTRATIVE REPORT

TO: Greg Scerbak
City Manager

DATE: November 18, 2014

FROM: Susan Walker
Finance Manager

SUBJECT: UNAUDITED FINANCIAL STATEMENTS – September 30, 2014

RECOMMENDATION

It is recommended that Committee receive for information the unaudited financial statements and schedules for the nine month period ended September 30, 2014.

BACKGROUND

The purpose of this report is to present the financial statements and supplementary schedules for the nine month period ended September 30, 2014.

The following financial statements and schedules are provided:

- Operating Revenue and Expenditure Summary
- Statement of Financial Position
- Operating Reserves
- Long Term Debt and Debt Servicing
- Travel Expense Reimbursement to Council

ANALYSIS

Operating variances have been reported on Appendix A.

It is anticipated that all other revenues and expenditures will be essentially as per budget.

SUMMARY/CONCLUSION

An operating surplus of \$267,000.00 is projected for the year ended December 31, 2014. This projected surplus does not include the depreciation expense.

CC: Ken Anderson, CA, MBA
Chief Financial Officer

**City of Grande Prairie
 Summary of All Programs
 For the Period Ending September 30, 2014**

Description	YTD Actual	YTD Budget	Variance	Annual Forecasted Variance
City Manager	1,207,378	1,284,748	77,370	123
Community Growth	4,276,320	4,861,464	585,144	352
Community Living	21,319,708	19,010,651	-2,309,057	-1,798
Community Safety	34,116,837	31,956,302	-160,535	257
Corporate Services	8,456,374	9,920,629	464,255	130
Fiscal Services	-87,772,714	-88,206,776	-434,062	1,203
Total Summary of All Programs	-18,396,097	-21,172,982	-1,776,885	267
Depreciation Expense	12,559,747			16,746,329

Note: This report is a net of Revenue and Expenditures.

**THE CITY OF GRANDE PRAIRIE
FINANCIAL STATEMENT HIGHLIGHTS**

**Appendix A
(In Thousands)**

City Manager		123
City Manager salary savings due to restructuring	160	
Human Resources increased support services	-64	
Health & Safety cost savings	27	
Community Growth		352
Communication & Citizen Engagement mainly salaries due to accommodation	-23	
Economic Development mainly salary savings due to vacancies	48	
Corporate Web Management mainly salary savings	43	
Planning & Development salary savings due to restructuring & increased application fee revenue	249	
Revolution Place mainly salary savings due to vacancy	35	
Community Living		-1,798
Custodial Services restructured service model	87	
Transit mainly salaries due to restructuring	-112	
Community Recreation salary savings	124	
Montrose Cultural Centre cost savings	39	
Heritage Resources increased salaries	-76	
Culture restructured service model savings to offset MCC & Heritage Res.	77	
Parks		
Cemetery increased revenue	40	
Administration mainly salary savings	3	
Turf Mowing mainly salary savings	82	
Turf Maintenance & Repair mainly increased salaries	-58	
Trees & Annuals mainly salary savings	5	
Outdoor Recreation Facilities electricity costs lower than budget	58	
Sanitation & Festive Lights	-5	
Weed & Pest control contracted service savings	149	
Leisure Centre savings due to closure for renovations 583; 500 offset by transfer to Crystal Centre Truss project	83	
Bear Creek Pool savings due to closure in 2014	22	
Dave Barr	-10	
Coca Cola Centre mainly lost revenue	-39	
Eastlink Centre revenue correction and increased salaries	-2,318	
Interpretive Programs	14	
Special Events mainly 100th Anniversary celebration costs	-30	
CSD Building cost savings	48	
Special Projects Funding cost savings	9	
Community Projects cost savings	7	
Youth Projects cost savings	3	
Community Safety		257
RCMP mainly contract savings	408	
Crime Prevention due to cancelled programs & projects	50	
Enforcement Svc cancelled red light camera contract savings offset by reduced fine revenue	304	
Engineering mainly revenue from subdivisions	161	
Snow Removal increased contracted services, salaries & mobile equipment (1,179) offset by transfer from Winter Stabilization Reserve	0	
Gravel Roads cost savings	20	
Street Cleaning delayed start to the season	16	
Asphalt Roads mainly material costs	-147	
Concrete cost savings	75	

Railway Crossings	-4	
Traffic Signals mainly maintenance materials & electricity	-28	
Traffic Signs cost savings	39	
Storm Sewers increased maintenance & associated costs	-352	
Safety Codes increased contracted services	-285	
Corporate Services		130
Council mainly cost savings in travel & projects	135	
Legislative Services mainly salary savings	27	
Accounting Services salary savings due to vacancies	90	
Common Services mainly increased insurance recoveries	50	
Assessment & Taxation salary, travel & advertising savings	10	
Service Centre mainly utility & maintenance savings	142	
Facilities mainly increased costs due to service model changes and increased costs at Eastlink due to expiration of warranty.	-324	
Fiscal Services		1,203
Net Taxes increased supplementary assessment	49	
Other Revenue increased penalty revenue 172, increased franchise fee 234 reduced investment interest (337), increased tax sharing 60, other 94	223	
Operating Contingency savings	1,380	
General Govt Fiscal Svc	30	
Police Protection Fiscal Svc	-155	
Fire Protection Fiscal Svc	-108	
Common Services Fiscal Svc	6	
Road Transport Fiscal Svc	-4	
Public Housing Fiscal Svc	-148	
Recreation Fiscal Svc	-76	
Culture Fiscal Svc	6	

**CITY OF GRANDE PRAIRIE
STATEMENT OF FINANCIAL POSITION
September 30, 2014
(THOUSANDS)**

	<u>September 30 2014</u>	<u>DEC 31 2013</u>
FINANCIAL ASSETS		
Cash & Temporary Investments	360,127,593	332,646,758
Taxes & Grants in Lieu of Taxes	15,262,095	3,778,805
Trade & Other Receivables	8,211,886	9,484,146
Agreements Receivable	17,524,066	10,524,066
Land Held for Resale	752,300	752,300
Investments	56,322,506	56,322,506
	<u>458,200,446</u>	<u>413,508,581</u>
FINANCIAL LIABILITIES		
Accounts Payable & Accrued Liab	16,031,008	17,200,758
Deferred Revenue	36,874,728	21,204,308
Long-term Debt	130,060,676	135,896,089
	<u>182,966,412</u>	<u>174,301,155</u>
NET FINANCIAL ASSETS	275,234,034	239,207,425
NON FINANCIAL ASSETS		
Inventory for Consumption	634,715	592,863
Prepaid Expenses	223,198	44,020
Tangible Capital Assets	522,213,749	501,909,169
	<u>523,071,662</u>	<u>502,546,053</u>
NET ASSETS	798,305,696	741,753,478
MUNICIPAL EQUITY		
ACCUMULATED SURPLUS	798,305,696	741,753,478

**CITY OF GRANDE PRAIRIE
OPERATING RESERVES
September 30, 2014**

	BALANCE DEC 31/13	TRANSFER TO RESTRICTED FUND	OTHER ADDITIONS	SUB TOTAL ADDITIONS	REDUCTIONS	BALANCE September 30, 2014
Fleet Management System	10,397,983	65,043	212,500	277,543	0	10,675,526
Winter Stabilization	2,872,851	18,045	0	18,045	0	2,890,896
Cemetery Perpetual Care	1,797,293	22,389	19,100	41,489	0	1,838,782
Public Housing Commission	271,330	1,704	0	1,704	0	273,034
Fire Dept Equipment Replacemen	855,593	5,374	140,041	145,417	0	1,001,008
RCMP Detachment Reserve	281,763	1,770	0	1,770	0	283,533
Facility Renewal Reserve	7,972,677	50,078	3,570,441	3,620,519	5,169,467	6,423,729
Public Reserve	176,737	1,110	0	1,110	0	177,847
Transportation System Levy	9,971,959	62,636	0	62,636	3,150,000	6,884,595
Future Expenditure	8,000,075	33,788	3,190,397	3,224,185	5,409,907	5,814,353
Financial Stabilization	9,180,834	57,667	0	57,667	2,500,000	6,738,501
Pinnacle Ridge Special Tax	6,157	39	0	39	0	6,196
	\$51,785,252	\$319,643	\$7,132,479	\$7,452,124	\$16,229,374	\$43,008,000

**Long-Term Debt and Debt Servicing
For the Quarter Ended
September 30, 2014**

		<u>Actual</u>
Opening Balance:	June 30, 2014	132,195,909
Less:		
Principal portion of debt payments		-2,135,233
Plus:		
Additional debt taken		0
Ending Balance:	September 30, 2014	<u>130,060,676</u>
Interest paid on Long-Term Debt		<u>1,904,852</u>
July 1, 2014 - September 30, 2014		<u>1,904,852</u>

Contribution Room

Legal Debt Limit:	December 31, 2013	223,851,789
Ending Balance:	September 30, 2014	130,060,676
Remaining Debt Limit		<u>93,791,113</u>

**CITY OF GRANDE PRAIRIE
TRAVEL EXPENSE REIMBURSEMENT TO COUNCIL
AS AT SEPTEMBER 30, 2014**

COUNCIL MEMBER	Mandatory and City Business Expenditures	Discretionary Expenditures	TOTAL
GIVEN, BILL	7,702.49	8,320.02	16,022.51
CLAYTON, JACKIE	1,694.66	2,980.00	4,674.66
LOGAN, DWIGHT	565.06	1,017.14	1,582.20
MCLEAN, KEVIN	3,306.10	5,709.01	9,015.11
O'TOOLE, KEVIN	4,585.04	6,759.86	11,344.90
RADBOURNE, LORNE	3,542.23	5,178.36	8,720.59
RICE, HELEN	2,578.88	4,794.75	7,373.63
THEISEN, CHRIS	4,287.23	4,309.12	8,596.35
TARRANT, RORY	1,445.99	2,398.10	3,844.09
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	29,707.68	41,466.36	71,174.04
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Notes:

Mandatory & City Business column includes travel, subsistence, and accommodatio
Discretionary Expenditures column includes per diems & public relations