



INSPECTION SERVICES PERMIT APPLICATION

Submit completed applications to: inspections@cityofgp.com

City Service Centre
9505 – 112th Street,
Grande Prairie, AB T8V 6H8
780-538-0421

All applications not submitted electronically must be completed in ink. Pencil will not be accepted.

PERMIT TYPE: Residential Building Commercial Building Electrical Plumbing Gas HVAC

WORK CLASS: New Addition Alteration Foundation Accessory Bldg/Garage Hot Tub/Swimming Pool
(Select One)

CONSTRUCTION TYPE: Single Family Single Family w/Attached Garage Semi-Detached Basement
Deck Solar Panels Secondary Suite Wood Stove Multi Family # of Units ____ Manufactured
Apartment Commercial Industrial Institutional Change of Use/Occupancy Temporary
Other _____ Tenant Improvement _____ [Previous Use (if applicable) _____]

SCOPE OF WORK/ ITEMS BEING INSTALLED:

PROJECT ADDRESS: _____

LEGAL DESCRIPTION: LOT ____ BLOCK: ____ PLAN: _____

PROPERTY OWNER ON TITLE: _____

PROPERTY OWNERS MAILING ADDRESS: _____

PROPERTY OWNERS PHONE NUMBER: _____ **EMAIL:** _____

GENERAL CONTRACTOR: _____

GENERAL CONTRACTOR MAILING ADDRESS: _____

EMAIL ADDRESS: _____

BUSINESS LICENSE: _____ **SITE CONTACT PHONE NUMBER :** _____

SUB CONTRACTOR: _____

SUB CONTRACTOR MAILING ADDRESS: _____

EMAIL ADDRESS: _____

BUSINESS LICENSE: _____ **SITE CONTACT PHONE NUMBER:** _____

ELECTRICAL APPLICATION:
MASTER ELECTRICIANS INFORMATION
NAME: _____ **CERTIFICATE NUMBER:** _____
EMAIL: _____

Utility (ATCO) Connection Required Overhead Underground Amps _____ Volts _____

PLUMBING/GAS/HVAC APPLICATION:
CERTIFIED INSTALLERS INFORMATION
NAME: _____ **INSTALLERS NUMBER:** _____
EMAIL: _____

NEW BTU'S _____ **REPLACING BTU'S (if applicable)** _____ **# OF FIXTURES** _____

PERMIT PROJECT DETAILS:
OF STORIES: _____ **# OF DWELLING UNITS:** _____ **SQUARE FOOTAGE:** _____
PLANNED USE: _____ **SCHEDULES REQUIRED:** YES NO
COST OF CONSTRUCTION: _____

OFFICE USE ONLY:
PERMIT FEE: _____ **PAYMENT:** CASH CHEQUE DEBIT CREDIT
OCCUPANCY: _____ **RECEIPT #:** _____ **DATE PAID:** _____
SAFETY CODES LEVY: _____ **REC'D & ACCEPTED BY:** _____
TOTAL: _____

I, (print name) _____, hereby declare I am _____ I represent the owner of the property on which the work identified in this application will be conducted in accordance to the plans submitted, and upon approval will adhere to the conditions and terms of the Building Bylaw. I / we will notify the Inspection Authority of any proposed changes to the plans submitted with this application.

NOTE: This information is being collected under the authority of the City of Grande Prairie Building Bylaw and will be used to process the application. This information may be used to provide statistical data. The information is protected by the provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection of information please contact the City of Grande Prairie F.O.I.P.P Coordinator at 780-538-0300.

IMPORTANT NOTICE: THIS APPLICATION DOES NOT PERMIT YOU TO COMMENCE CONSTRUCTION UNTIL SUCH TIME A PERMIT HAS BEEN ISSUE BY THE INSPECTION AUTHORITY.

NOTE: By typing your name into the signature box below (or by signing a printed version of this application), you agree that all information submitted on this declaration is true and accurate.