

### Description

If you wish to attend a City Council or Standing Committee meeting as a delegation, please fill out this form.

### Timelines

To speak at a Standing Committee or the Evening Session of a regular Council meeting, the form must be submitted no later than 12:00 p.m. on the day prior to the scheduled day of the meeting.

### Submission Information

Complete applications may be submitted electronically to [agendaadmin@cityofgp.com](mailto:agendaadmin@cityofgp.com) or in person at City Hall 10205 98 Street, Grande Prairie, AB, T8V 6V3, Attn. Legislative Services

### Questions

If you have any questions, please contact the Council Committee Coordinator by phone **780-357-8747** or email at [avanbeekveld@cityofgp.com](mailto:avanbeekveld@cityofgp.com).

### FOIP Act Policy

The personal information collected on this Delegation Request Form is collected in compliance with the Freedom of Information and Protection of Privacy (FOIP) Act, RSA 2000 c. F-25 s.33 (c). We collect only what is necessary to respond to your request and to share the information with internal departments that relate to your request. Moreover, we do not create individual profiles with the information you provide. Further, we keep the information only for the length of time necessary to fulfill the purpose for which it was collected. If you have any questions or concerns about the collection of personal information please contact the City of Grande Prairie FOIP Coordinator at **780-538-0300**.

Clear Form

Print Form

**This form is being requested to be addressed in:**

<input type="checkbox"/> <b>City Council:</b> (specify)	<input type="checkbox"/> 3:00 p.m.	<input type="checkbox"/> 6:00 p.m.
<input type="checkbox"/> <b>Committee Meeting:</b> (specify)	<input type="checkbox"/> Community Services	<input type="checkbox"/> Corporate Services
	<input type="checkbox"/> Protective & Social Services	<input type="checkbox"/> Infrastructure & Economic Development
<input type="checkbox"/> <b>Meeting Type:</b> (specify)	<input type="checkbox"/> Remote Access	<input type="checkbox"/> In Person
<b>Date of Appearance</b>	*To view the meeting schedule calendar online, please visit our <b>Agenda, Meetings, Minutes page.</b>	

**Contact Information**

<b>Name</b>			
<b>Address</b>		<b>City</b>	
<b>Province</b>		<b>Postal Code</b>	
<b>Phone</b>		<b>Email</b>	

**Topic of Discussion**

Please describe in 3 sentences or less:

What change would you like to see as a result of this meeting?

Please attach any supporting documents/photos upon submitting your completed form.

**For Office Use Only**

<input type="checkbox"/> <b>Added to Agenda</b>	<input type="checkbox"/> <b>Referred to:</b>
<b>Other departments required to be in attendance?</b>	
<b>Notification to Director of Service Area?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <b>In Camera?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No