

RESIDENTIAL DRIVEWAY REQUEST APPLICATION

Requests can be submitted electronically by emailing all required documentation to: devpermits@cityofgp.com

MUNICIPAL ADDRESS	Municipal Address: _____ Legal Description Lot: _____ Block: _____ Plan: _____
APPLICANT INFORMATION	Name: _____ Phone: _____ Address: _____ Postal Code: _____ Email: _____
PROPERTY OWNER INFORMATION (if different)	<input type="checkbox"/> SAME AS ABOVE Name: _____ Phone: _____ Address: _____ Postal Code: _____ Email: _____

Submission Requirements:

To widen your driveway, add an extra parking stall or create a new driveway, please submit a copy of your SURVEY/REAL PROPERTY REPORT showing:

1. Location of the proposed driveway/widening
2. Driveway dimensions:
Current Driveway Width: _____ Proposed Driveway Width: _____
3. Authorization Form
 - If your name is not listed on the property's land title, you are required to complete the Authorization Form and obtain a signature from the owner.

For additional information or questions, please contact a Development Officer at 780-538-0325 or via email at dev_officers@cityofgp.com.

Engineering Permit

A permit will be required from our Engineering Department once your driveway width has been approved. In some cases, a contractor may require "proof of a minimum of \$2 million liability insurance coverage". For additional information, please contact the Engineering Services Department at 780-538-0417 or via email at eng_permits@cityofgp.com.

NOTE: This information is being collected under the authority of the City of Grande Prairie Land Use Bylaw and will be used to process the application. The information is protected by the provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection of information please contact the City of Grande Prairie F.O.I.P. Coordinator at 780-538-0300.