



**City of Grande Prairie Fire Department  
Permit for Recreational Open Burning  
Fire Pit  
Under By-law C-1312**



**EXAMPLE**

**Permit # 2019-**

Issued in the City of Grande Prairie on: [YYYY-MM-DD]

Permit is hereby issued to: Name: [FIRST, LAST]

Email: [EMAIL ADDRESS]

Telephone No.: [###-###-####]

Residing at: [ADDRESS]

Permit Expiry Date: [YYYY-MM-DD]

For [\$10.00 (1 Year)]

To burn wood for recreational purposes, while competent and constant adult attendants are left in charge of such fire to keep it under control.

Permittee agrees:

- The recreational fire pit will be constructed in conformance with the requirements as listed on the reverse side of this permit. Non-conformance will result in this permit being revoked.
- This permit will be posted or readily made available upon the request of the Fire Department or a Peace Officer.

It is an expressed condition of this Permit that the Permittee, whose signature appears here under shall be responsible for any injury, or damage to person or property arising from the use of this Permit and agrees to the requirements as listed on the back of this Permit. This Permit may be revoked at any time and for any reason with the fire ordered to be extinguished.

It is the Permittee's responsibility to maintain a current Permit. Burning without a current Permit is contrary to City of Grande Prairie By-law C-1312.

\_\_\_\_\_  
Signature of the Permittee

**Property Owner Authorization for Fire Pit Permit**

As the registered property owner, I hereby grant approval for the above tenant to obtain a Permit for Recreational Open Burning for use at the property listed above.

Name: [FIRST, LAST]

Address: [ADDRESS]

Telephone No.: [###-###-####]

GRANDE PRAIRIE, ALBERTA  
CANADA

Signature: \_\_\_\_\_

Date: [YYYY-MM-DD]

**See Next Page for Guidelines for Construction of Fire Pits on Residential Properties**

These guidelines may not apply to every situation. If you have special considerations or think that you may require further information, please contact Fire Prevention and/or Platoon Chief at the Grande Prairie Fire Department by phoning **780-538-0393**. **An inspection will only be carried out upon request or if the Grande Prairie Fire Department receives a complaint.**

**REQUIREMENTS:**

1. Residential Fire Pits are only allowed in backyards.
2. Only registered owners are eligible to take out a Recreational Burning Permit. Renters must show written approval by the owner.
3. Fire attended by a competent person of 18 years of age or older at all times.
4. A fire pit shall not be located closer than three meters from a property line and from any combustible material, including, but not limited to, buildings, structures, fences, patio decks, trees and foliage as measured from the nearest fire pit edge.
5. A fire pit shall not be located less than 0.6 meters laterally from an underground utility line.
6. The fire pit be either dug into the ground, or constructed above ground in a manner which will prevent the fuel from falling out of the container.
7. The above ground portion of the pit is constructed of stone, masonry, metal, or other non-combustible material.
8. The fire pit should be no more than 3 feet/1 m in diameter or equivalent size if rectangular.
9. Fire pit shall be covered by a substantial screen or grate with openings not to exceed 12.5 millimeters/ 1.25 centimeters in any dimension.
10. Portable manufactured fire pits (including chimineas) shall be located at a safe distance, approximately 10 feet/3 m, from all combustibles (i.e. house, sheds, structures, fences, trees, decks, power lines etc.).
11. No portable manufactured fire pit (including chimineas) shall be placed on a combustible surface or structure (i.e. wooden decks).
12. Only burn preservative free wood or wood products.

**RECOMMENDATIONS:**

1. The bottom of the pit contains approximately 25 cm of gravel or stone.
2. A ring of sand approximately 15 cm wide is provided around the pit to prevent grass from growing up to the edge of the pit.

**NOTE: Conditions under which the fire would be extinguished by the Fire Department:**

- a) Wind Direction causes smoke nuisance to other properties
- b) Unattended fires, not attended to by competent adult
- c) The fire exceeds the pit size
- d) If the fire creates a special hazard in the opinion of the fire department
- e) Burning of Prohibited Debris e.g. grass, rubbish, leaves
- f) The property owners do not have a valid permit
- g) Fire Ban